



Education Program Manager

We are looking for a creative and motivated educator to join our team (based in Edmonton).

Reporting to the director of education and working in accordance with the Alberta SPCA mission and philosophy, the role would involve:

- creating engaging e-newsletters for teachers
- collaborating on program development
- expanding program reach through online channels
- developing cross-curricular resources aligned with Alberta's curriculum that foster empathy and compassion and incorporate animal care and welfare.
- managing the AnimalTales book program
- updating and maintaining education websites
- incorporating classroom technology ie: SmartBoard, etc. where appropriate
- connecting with teachers and public at conventions and other events
- delivering presentations as required
- other related duties

Requirements:

- commitment to the mission, vision and values of the Alberta SPCA with a genuine concern for the animal welfare
- education degree from an accredited university
- excellent communication skills both verbal and written
- driver's license with good driving record
- organized and detail oriented
- team player
- outstanding work ethic
- strong knowledge of Microsoft office and website applications
- teaching experience and familiarity with classroom technology is an asset

Apply in confidence to mlogan@albertaspca.org by April 22, 2017.

Thank you for your interest. Only those selected for an interview will be contacted.